



APPLICATION

Sign Permit

Town of Wake Forest Planning Department
221 Brooks Street
Wake Forest, NC 27587
(919) 554-6140 Fax: 554-6607

For Planning Department Use Only:

Date Received: _____

Fee: _____

Date Fee Paid: _____

Permit Number: _____

Date: _____ Tax PIN Number: _____ Existing Zoning: _____

Location: _____

Business Owner: _____ Phone Numbers: _____

Address: _____

Property Owner: _____ Phone Numbers: _____

Address: _____

Sign Contractor: _____ Phone Numbers: _____

Address: _____

NOTE: This is only a sign permit. Other permits may be required (i.e., footing, electrical, building) before installation of the sign.

Application For: (Circle as applicable)

- | | | |
|---------------|-----------------------------|-----------------------|
| 1. Wall | 4. Home Occupation | 7. Awning/Canopy Sign |
| 2. Projecting | 5. Marquee | 8. Roof |
| 3. Suspended | 6. Ground: Pole or Monument | 9. Sandwich Board |

Please provide the following information:

Type of Sign	No. of Signs	Sign Length/Height	Total Sign Area	Length of Wall*	Height** above grade	Illumination (external/internal/N/A)	Location of sign

*Wall signs only. **Ground Signs only

I hereby acknowledge that the information provided on this application is complete and I agree to comply with all Town of Wake Forest Ordinances and Codes regarding signs. I understand that signs should not be erected or installed without full authorization of the property owner. Finally, I hereby authorize on-site inspections by the Planning Staff.

Signature of Property Owner or Representative _____ Date: _____

For Planning Department Use Only: Approval/Denial Signature: _____ Date: _____

Reason for Denial: _____

Inspection Signature: _____ Date: _____